

**BEAVER COUNTY LIBRARY SYSTEM**  
**VIRTUAL BOARD MEETING**  
**September 21, 2021**

**Board Members Present:** Roberta Good, Christine Muzzana, Mike Rubino, Tim Silbaugh, Angela Stevens and Erin Timko

**Board Members Absent:** Cynthia Incorvati

**Others Present:** Jodi Oliver, Director; Beth Camp, Administrative Assistant

**Call to Order:** President Mike Rubino called the meeting to order and welcomed everyone.

**Approval of Minutes:**

A motion to approve the minutes of the June meeting was made by Angela Stevens, seconded by Roberta Good.

**Approval of Financial Report:**

The Financial reports for June, July and August were reviewed and discussed. A motion for approval was made by Roberta Good, seconded by Angela Stevens.

**Director's Report:**

The 2022 proposed budget was reviewed and discussed. A motion to approve the proposed budget was made by Erin Timko, seconded by Angela Stevens.

County Coordination Aid Plan - An outline of the plan was reviewed and discussed. Jodi will review the County Coordination Aid Plan with library directors and then submit it. Due date is October 15<sup>th</sup>.

Jodi and Ann Andrews, Director of B.F. Jones Memorial Library, applied for Chromebook and Tablet lending programs with the Emergency Connectivity Fund (ECF) program through the District Library Center.

Changes to the Sunshine Act have been made. Jodi will start posting meeting board minutes and agendas to our website.

Jodi met with Annamae Bolen, new director at Rochester Public Library, to review System services and provide new director orientation.

September is National Library Card Sign-up Month. We've partnered with some local businesses to provide patrons with discounts and special deals when they show their library card.

Jodi and Courtney, program coordinator, met with Garret Roberts, Beaver County Times reporter, to talk about LibraryCon, Library Card Sign-up month, and some of our resources/services.

**Business (old/new):**

Tim Silbaugh's third three-year term is up at the end of this year. The board made new member suggestions.

With COVID-19 cases up, the Board suggests a sign on the doors of Center Express Library Outlet and Chippewa Branch Library with CDC's mask and social distancing recommendations.

**Open Discussion:** None.

**Adjournment:** A motion to adjourn was made by Erin Timko and seconded by Christine Muzzana. The next meeting is scheduled for Tuesday, October 19, 2021, at 5:15 SHARP.

Respectfully submitted,

**Beth Camp, Administrative Assistant**