

*BEAVER COUNTY LIBRARY SYSTEM*

**BOARD MEETING**

**February 20, 2024**

**Board Members Present:** Christine Muzzana, Brittney Golden, Roberta Good, Colin Sisk, Simone Temple and David Wytiaz

**Board Members Absent:** Erin Timko

**Others Present:** Jodi Oliver, Director; Beth Camp, Administrative Assistant

**Call to Order:** President Christine Muzzana called the meeting to order and welcomed everyone.

**Approval of Minutes:**

A motion to approve the minutes of the January meeting was made by Roberta Good, seconded by Simone Temple.

**Approval of Financial Report:**

The Financial report for January was reviewed and discussed. A motion for approval was made by Roberta Good, seconded by Brittney Golden.

**Director's Report:**

State Aid Payment was received from the state on February 6<sup>th</sup>. Payment was \$8,117 more than expected. Each library's payment was slightly increased.

Jodi distributed the annual Affiliation Agreements and System Standards to library directors for them to share with their board president and board members. Each library's board president and director are required to sign the agreement and return it to Jodi for submission to the county for resolution.

The 2023 budget is finalized. The remaining Capital Grant funds were transferred into the 2024 budget. Revisions to the grant for New Brighton Public Library (Electrical Service upgrade) and Midland Public Library (Purchase of multifunctional copier and multifunctional printer) were made and submitted to the state.

Chippewa Branch Library will lose access to the community room due to the Township Police department's need for additional space. The library decided to give up the community room and keep the back room for storage, programming, and staff workspace. To accommodate larger programs, the library can use the board meeting room located upstairs.

The Office of Commonwealth Libraries is working on updating library regulations, PA code, Title 22 Education. An exposure draft will be sent out in late February. They will be asking for feedback from library leaders.

Several board members will join Jodi in attending the online Friends and Trustees Institute on Saturday, March 23 at Headquarters.

The next informal board/director conversation is scheduled for April at New Brighton Public Library. The board agreed that attendance at these meetings will count toward continuing education requirement for board members.

Carnegie Free Library of Beaver Falls was awarded a Keystone grant in the amount of \$69,000. These funds will go toward a new roof.

**Business (old/new):**

Jodi distributed a spreadsheet and explanation of our system's state aid funding formula. The formula hasn't been recalculated since 2003, aligning with the state's formula. Although there was some

discussion, board members will reflect on the information provided and will discuss it further at the next meeting.

**Open Discussion:**

**Adjournment:**

A motion to adjourn was made by Roberta Good; seconded by Brittney Golden. The next meeting is scheduled for Tuesday, March 19, 2024, at 5:00.

Respectfully submitted,

**Beth Camp, Administrative Assistant**